

## **Complimentary Membership Policy**

Complimentary membership extensions are granted to our top active volunteers, at the discretion of the Board, to promote volunteerism. These extensions are based on credits earned performing different activities within the club and are awarded in the year following the year that the work was done. This calculation is performed at fiscal year-end (Sept 30<sup>th</sup>), to use a single snapshot for complimentary memberships, Volunteer Appreciation Event invitations, and Volunteer of the Year award determination.

### **Credits for volunteers, and rewards**

#### **Credits (from Oct 1<sup>st</sup> – Sept 30<sup>th</sup> the following year)**

0.5 credits for each of

- Sweep / Ambassador (either regular or Cyclon ride) per event
- Cyclon dinner host

1 credits for each of

- Ride leader (either regular or Cyclon ride) per event
- Speaker at an education night

0.25 credits for each of

- Virtual Ride Leader per event

2 credits for each of

- Facebook associate admin
- Communications assistant
- Forum and Photo admin
- Social media associate

3 credits for each of

- Ride for Heart organizer
- Toogood Pond Picnic organizer

4 credits for each of

- Board members who serve their term (1 credit per quarter)
- Membership secretaries
- Facebook primary admin
- All Program Coordinators
  - Each Cycling Program
  - All activity leaders (City Walks, Hiking, Skating, Spinning, Skiing)
- Chain of Events e-newsletter editor

- Cyclon committee members who have served for a complete Cyclon cycle

**Overnight Trips/Cyclon clarification:**

The Overnight Trips Director/Cyclon team will create a single registration Event for the trip. After the trip is over, they will create, and make visible, separate “Ride” Events in Wild Apricot for each daily ride. The Ride Leader will need to submit separate Ride Leader Reports for each daily ride in order to get their credits. For example, a 3 day event with 3 separate rides, will initially have 1 registration event on the calendar. A Ride Leaders Report for this event will not be submitted. After the weekend, three 3 separate Events will be made visible in Wild Apricot, and the Ride Leader(s) will submit separate reports for each daily ride for a total of 3 credits.

The Cyclon Committee will notify the Board by email with the names of the Cyclon Dinner Hosts.

**Free Membership the following year**

- 4 or more credits

The volunteer’s membership expiry date will be extended by 365 days (for example, if your membership was scheduled to renew on May 19<sup>th</sup> 2023, it would be extended to May 19<sup>th</sup> 2024). The result of this extension is that the volunteer gets next year’s membership free.

**Important:** credits do not accumulate or roll-over year across fiscal year end boundaries. If you earn 2 credits in fiscal year X and 2 more credits in fiscal year X+1 that does not qualify for a free membership.

**Free Membership for life**

Current Designated lifetime members: Eileen Harbinson, Owen Rogers, Joe Hickey, Suzanne Denis, Anita Farley, John Ryan

**Invitation to Volunteer Appreciation event**

- 2 or more credits, or
- Organized a trip including TNTO (note: They receive a free trip instead of membership)

**Discretionary Gifts of Membership**

On occasion, the Board may vote to award membership gifts to individuals for exceptional acts of volunteerism, beyond the policy cited above.

**Updating This Policy**

Toronto Bicycling Network reserves the right to modify or amend this Policy at any time. Nothing contained herein is intended to create a contract or agreement between Toronto Bicycling Network and any other party.

This Privacy Statement was last modified on

Date	Changes
2022/08/19	Initial Version
2022/12/13	Overnight Trips credits clarification added.

